

Resources and Fire & Rescue Overview and Scrutiny Committee

25 April 2018

Work Programme 2017/2018

Recommendations

That the Resources and Fire and Rescue Services Overview and Scrutiny Committee:

- 1) Agrees the updated 2017/18 Work Programme and makes any additional comments or changes, as required; and
- 2) Notes the scheduled future meeting dates.

1.0 Work Programme

- 1.1 At the Council meeting held on 24 September 2015, the remit of the Corporate Services Overview and Scrutiny Committee was changed to include Fire and Rescue Service and Libraries, and the name of the committee was changed to *Resources and Fire and Rescue Overview and Scrutiny Committee*.

OSC	Remit	Strategic Director	PFH's
Resources & Fire & Rescue <i>(includes Fire & Rescue and Libraries)</i>	Fire & rescue, budget, medium term financial plan, corporate business plan, planning and performance arrangements, finance, property, information technology, facilities management, workforce strategy and development, law and governance, libraries, customer service and communications	Resources Chief Fire Officer	Deputy Leader Community Safety Customers

1.2 The updated Work Programme for 2017/18 is attached at Appendix A and will show the committee what items have been considered and what is still outstanding.

2.0 Briefing Notes

2.1 A number of briefing notes have been provided or scheduled to be provided to the committee during 2017/18 as listed in Appendix A.

3.0 Dates of Future Meetings

3.1 Future meetings of the Committee have been scheduled for 2pm on the following dates:

- 11 July 2018
- 19 September 2018
- 12 December 2018
- 27 February 2019

Appendices:

Appendix A – Work Programme 2017/18

	Name	Contact details
Report Author	Helen Barnsley	helenbarnsley@warwickshire.gov.uk 01926 412323
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**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2017/18 – 25 April 2018**

Appendix A

Reports for future meetings

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan	Report which includes Forward Plan decisions relevant to the remit of the Committee	N/A	* Standing item for every meeting
Treasury Management	Updated briefing note to be provided to the Committee regarding Capital Slippage	N/A	*Standing item for every other meeting – next due 11 July 2018
One Organisational Plan	Report - One Organisational Plan Quarterly Outturn Report	N/A	11 July 2018
Customer Services	Library update including the delivery of digital services	N/A	25 April 2018
	Digital Transformation update – progress with the various IT initiatives	N/A	11 July 2018
Finance	ESPO update including the new commercial company	N/A	25 April 2018
	2017/2018 Outturn Report	N/A	11 July 2018
	Traded Services and Educaterers Performance 2017/18 and update	N/A	19 September 2018
Property Services	Results of Soft Market Testing	N/A	25 April 2018
	Estate and Strategic Sales update	N/A	11 July 2018

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2017/18 – 25 April 2018**

Appendix A

Briefing Notes requested at 28 February 2018

Item	Briefing Note detail	Date requested	Date circulated
Work Programme 2017/18	Information to be provided on the slowness of accessing the new Your HR system which some members had been experiencing (SD)	28 February 2018	

Any other Business

Item	Detail	Date requested	Completed
Warwickshire Fire and Rescue Service	Members of the Committee requested a training session on the new inspection process in order to gain a full understanding of everything that is involved.	28 February 2018	